

SCHOOL ADDRESS:

330 W College Ave.
State College, PA 16801

Matthew A. Arditti

631-258-0799
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PERMANENT ADDRESS:

328 Old Town Rd.
East Setauket, NY 11733

EDUCATION**The Pennsylvania State University, College of Liberal Arts**

Bachelor of Science in Psychology

Business Subplan

Masters Degree in Human Resources and Employment Relations

University Park, PA

Expected Date of Graduation: May 2024

Cumulative GPA: 3.41

LEADERSHIP EXPERIENCE**The Phi Gamma Delta Fraternity**

Academic Standards Chair

University Park, PA

August 2020-May 2021

- Monitored the academics of 25 new members by reviewing individual grade reports, holding study hours, and coordinating tutoring sessions in various courses to ensure scholastic excellence for all
- Constructed an action plan for the fraternity to better support the brothers in their academic endeavors
- Held and monitored 10 academic achievement meetings, incentivizing high academic standing, which resulted in an annual grade point average increase for of over 5% for the fraternity

THON Committee

May 2021-Present

- Aided in the execution of 15+ philanthropy events which resulted in a total of \$65,000 raised in 2021
- Established fundamental relationships with the Four Diamonds Fund and their external coordinators
- Attended and managed weekly meetings to plan and discuss our organization's involvement in THON

Rush Committee

August 2020-December 2021

- Oversaw the recruitment process of over 35 fraternity brothers in the Gamma Phi Chapter
- Effectively communicated the fraternity image, brand, and identity through verbal and written communications

WORK EXPERIENCE**Long Island Frozen Food & Storage**

Warehouse Assistant

Hicksville, NY

May 2020- August 2020

- Taught and instructed 5+ new workers the technical requirements of the job.
- Worked on a diverse multidisciplinary team and gained leadership experience in a high stress, fast paced environment
- Selected and packaged hundreds of daily orders in a team setting in order to facilitate customer needs

Verity Van Lines Inc.

Relocation Specialist

Long Island, NY

May 2021- August 2021

- Responsibilities included inventory management, relocation services, customer coordination, and transportation compliance as per DOT regulations
- Gained experience in customer service, listening and empathizing with customer needs, and problem solving

RELEVANT COURSEWORK

Ethical Leadership, Neuro Human Behavior, Work Att. & Motivation, Knowing Right/Wrong, Intro to I/O Psychology

ACHIEVEMENTS

Dean's List

2020

Friends of Penn State Trustee Scholarship

2019

Patrick S. Gilmore Award

2019

References Furnished Upon Request