

# Jared Meltzer

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## Education

The Pennsylvania State University  
Bachelor of Science  
Major: Labor and Human Resources  
Overall G.P.A: 3.3/4.0

University Park, PA  
Expected Graduation Date: May 2023

### Relevant Course Work:

Employment Law  
Understand Employee Behavior  
Comparative Employment Relations.  
Human Resource Fundamentals.

Research Methods  
Staff and Training  
Current Issues in HR  
Labor and Employment Relations Fundamentals

## Campus Involvement

Thon Committee: **Pillar**

09/2021-Present

- Raised money for kids experiencing childhood cancer
- Networked with families
- Participated in meetings

## Work Experience

### Roman Delight

Busboy

Warminster, PA  
08/2017-06/2020

- Cleaned tables and provided help to coworkers
- Trained new employees
- Maintained composure when dealing with customers

### Giuseppes

Cashier

Warminster, PA  
07/2020-Present

- Take and fill out orders
- Train new employees
- Manage large sums of money daily
- Communicate with the customers

## Computer Skills

Microsoft Word	Microsoft PowerPoint	Google
Microsoft Excel	Outlook	Social Media